

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**FEBRUARY 11, 2013**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Pledge of Allegiance.**

**D. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of February 4, 2013.

**E. Bid Openings: Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)**

- 1. Accept, Award and/or Reject County Bid #COM2-1591** – The Cleveland County District #2 Commissioner has Scrap Metal for Sale by Sealed Bid.

**F. Old Business: Discussion, Consideration and/or Action regarding the following:**

- 1. Award or Reject County Bid #HWY-1589** – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2013 to September 4, 2013.
- 2. Award or Reject County Bid #COM2-1590** – The Purchase and Delivery of an E7 Basic Engine to fit into a 2001 Ch613 Truck for the District #2 County Commissioner.
- 3. Action on updating the process and procedures** pertaining to the Board of County Commissioner Agendas and changing the Board of County Commissioners meeting time.
- 4. Action on the Proposal from AIP** for Facility Assessment and Master Planning.

**G. Items of Business: Discussion, Consideration and/or Action regarding the following:**

1. **Jail Report** from the Cleveland County Sheriff’s Department.
2. **Approve the Contract** between the Cleveland County Board of County Commissioners and Wes Brannon, C.A. Services for service through June 30, 2013.
3. **Approve the Request** of First Christian Church/Mustang Club to use the Cleveland County Health Department Moore parking lot during their car show on May 11, 2013.
4. **Approve the Resolution** to adopt the updated FIRM Maps approve by the Cleveland County Floodplain Board and to keep the current Cleveland County Floodplain Damage Prevention Regulations in place.
5. **Approve the Notice of Publication** of a full and complete report of all county employees and their salaries paid annually.
6. **Appoint Aaron Hansel** as a receiving officer for Cleveland County Health Department accounts MD2, MD3 and MD3B to replace Regina Bryan, who is retiring.
7. **Remove Josh Insel** as Receiving Officer and Appoint David Hale as new Receiving Officer on Sheriff Department Accounts CCJC1C, CCJC2, CCJC3, and CFBJ2, to accept and sign for deliveries at the F. DeWayne Beggs Detention Center.
8. **Approve Data Center Service Level Agreement** between the Cleveland County Sheriff’s Office and OneNet for March 1, 2013 through February 28, 2014 at an annual rate of \$300.00.
9. **Approve the January, 2013 Monthly Report** of the following Officers:
  - a. Jim Williams, County Election Board Secretary
  - b. Tammy Belinson, County Clerk
  - c. Jim Reynolds, County Treasurer
  - d. David Tinsley, County Assessor
  - e. Rhonda Hall, Court Clerk
  - f. Joseph Lester, County Sheriff
  - g. Shari Kinney, Health Department
10. **Declare the following Equipment** from the County Clerk’s Office surplus to be junked:
  - a. #F268-6      Martin Yale 3000CC Shredder
11. **Declare the following state-owned Equipment** from the Court Clerk’s and Judges’ Office Surplus to be traded:
  - a. JCP261      Wasp Barcode Laser Scanner with stand
  - b. L218.204      DC 2600 PC Computer
  - c. L218.245      Office Jet Pro 8600 Printer

**12. Declare the following Equipment** from Cleveland County District #1 surplus to be junked:

- a. D330-35 Telescoping Pruner
- b. D330-36 Chainsaw
- c. D330-37 Chainsaw
- d. D699-12 Eye Wash Station
- e. D423-8 Delta Drill Press
- f. D421-022 Work Bench

**13. Declare the following** equipment from Cleveland County District #1 surplus to be traded:

- a. D305-47 Motor Grader
- b. D305-48 Motor Grader

**14. Amend the Contract** between the Board of County Commissioner, Cleveland County, Oklahoma and The City Of Norman, Oklahoma. The amendment is to correct the term dates listed under item 10 in original contract approved by the Board of Cleveland County Commissioners on June 25, 2012, Index #2012-255. This herby amendment corrects the agreement term dates from July 1, 2012 to June 30, 2013. All other terms and conditions will remain in effect with no changes

**15. Approve the Resolution** Determining Maximum Monthly Highway Expenditures:

T1A	\$ 613,044.28
T1C	\$ 2,083.72
T2A	\$ 4,704,638.69
T2B	\$ 37,997.46
<u>T3</u>	<u>\$ 1,130,828.13</u>
Total Unrestricted	\$ 6,488,592.28

**16. Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

13-0237 – B2A	13-0620 – T2A	13-2664 – T2A
13-1521 – CCJC2	13-0708 – T2A	13-3322 – T2A
13-2728 – CCJC2	13-2430 – T2A	
13-2739 – B2A	13-2433 – T2A	
	13-2529 – T2A	
13-2714 – CFBSCA1A	13-2530 – T2A	

**17. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**a. County Commissioners:**

13-3898 – D2	Copelin’s Office Center	\$ 500.00
13-3905 – R2	The Norman Transcript	\$ 5,000.00

**b. Building Maintenance:**

13-3896 – SM2	American Elevator Company, Inc.	\$ 3,000.00
13-3901 – SM2	American Elevator Company, Inc.	\$ 1,000.00
13-3902 – SM2	Atlas Green Lawn	\$ 1,000.00

**c. District #3 Warehouse:**

13-3783 – T2A	W. W. Grainger, Inc.	\$ 750.00
13-3790 – T2A	Dave’s Small Engine Repair, Inc.	\$ 1,000.00
13-3793 – T2A	W.W. Grainger, Inc.	\$ 1,000.00
13-3803 – T2A	O’Reilly Automotive	\$ 500.00
13-3831 – T2A	Alfred and Coy A. Keesee	\$ 750.00
13-3836 – T2A	ATC Freightliner Group – Oklahoma City	\$ 750.00
13-3885 – T2A	Edward’s Canvas, Inc.	\$ 750.00

**d. County Clerk’s Office:**

13-3879 – CFFP2	Sooner Copy Machines	\$ 3,500.00
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**e. Fair Board:**

13-3822 – FF2	Copelin’s Office Center	\$ 750.00
13-3823 – FF2	OPUBCO Communications Group	\$ 1,000.00

**f. County Sheriff’s Office:**

13-3837 – CFBRE2	Taser International	\$ 500.00
13-3876 – CCJC1C	Oklahoma Turnpike Authority	\$ 400.00
13-3906 – B2A	Copelin’s Office Center	\$ 1,000.00

**18. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:**

FY 12/13

a. General Fund	\$ 607,881.29
b. Highway Fund	140,235.05
c. Health Fund	4,299.97
d. Sheriff Service Fee Fund	125.28
e. Sheriff Commissary Fund	4,015.23
f. Sheriff Cleveland County Justice Center Fund	167,426.52
g. Sheriff Revolving Fund	5,444.62
h. Sheriff Criminal Alien Assistant Grant Fund	1,732.50
i. Treasurer Certification Fee Fund	738.16
j. Treasurer Sales Tax Fund	634,219.86
k. County Clerk Preservation Fee Fund	15,419.59
l. Fair Board Fund	4,804.69

FY 11/12

a. General Fund	\$ 960.00
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**19. Discussion, Consideration, and/or Action on going into Executive Session pursuant to 25 § 307 et. seq. to discuss with counsel regarding the position of the Cleveland County Emergency Manager/Safety director and employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.**

**H. Executive Session:**

1. **Proposed Executive Session** pursuant to 25 § 307 et. seq. to discuss with counsel regarding the position of the Cleveland County Emergency Manager/Safety director and employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

**I. Open Session:**

1. **Discussion, Consideration and/or Action** on the employment, hiring, or promotion for the position of Cleveland County Emergency Manager/Safety Director.

**J. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**K. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

**L. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

- M. Adjourn** Discussion, Consideration, and/or Action pursuant to Title 57 § 1, to have the Board of County Commissioners recess the meeting to reconvene for an inspection at the Cleveland County Jail as required by statute and to reconvene pursuant to Title 25 § 311 (A) (10).

N. Adjourn

Date & Time Posted: 02-03-13 08:52 RCVD

*Stammy Belmont*  
County Clerk  
*By Peggy [Signature]*  
